

Make an Online Booking

Log in as normal at the usual website:

<https://ymcaywca.legendonlineservices.ca/enterprise/account/login>

The screenshot shows a web browser window with the URL ymcaywca.legendonlineservices.ca/enterprise/account/login. The browser's address bar and tabs are visible. The page header includes the YMCA-YWCA logo for the National Capital Region and the French equivalent, along with a shopping cart icon and a language selector set to 'us_english'. The main content area is titled 'Account login' and features a login form with fields for 'Email address*' and 'Password *', a 'Reset Password' button, and a 'Login' button. To the right of the login form are two sections: 'Register' with a 'Register' button and 'Create a New Account' with a 'Create a New Account' button. A left sidebar contains 'Login' and 'Camps and Courses Search'.

Once logged in:

Click on the “Book a Workout of Class” button.

The screenshot shows the user's account home page. The header is identical to the login page. The left sidebar now includes 'My Account', 'Memberships', 'Camps and Courses Search', 'My Bookings and Groups', and 'Log Off'. The main content area is titled 'Home' and contains several sections: 'Notifications' with a message 'You have successfully set up your online profile.', 'Account details' with fields for Name, Email address, Account status (Active), Membership Type (Family - Y Member), and Account number, and 'Family member' with a note about connecting family members. On the right, a 'Make a booking' section contains two buttons: 'Book a Workout or Class' (highlighted with a yellow circle) and 'Programs'.

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Then:

- Choose the Facility you would like book at,
- Choose the Category of what you are booking.
- Choose the Activity (s) you would like to book open.
- Click "View Timetable"

The screenshot shows the 'Online booking' page. At the top left is the YMCA logo and text: 'YMCA-YWCA of the National Capital Region' and 'YMCA-YWCA de la région de la capitale nationale'. On the top right are icons for a shopping cart and 'us_english'. A left sidebar contains navigation links: 'My Account', 'Memberships', 'Camps and Courses Search', 'My Bookings and Groups', and 'Log Off'. The main content area is titled 'Online booking' and has two sections: 'Facilities' and 'Category'. In the 'Facilities' section, a search box contains 'Y' and a dropdown menu shows 'Taggart Family Y' highlighted with a yellow circle. In the 'Category' section, 'Workouts' is selected with a radio button, also highlighted with a yellow circle. To the right, an 'Activities' section shows a single item 'Workout' with a checked checkbox, highlighted with a yellow circle. At the bottom right, a green 'View Timetable' button is highlighted with a yellow circle.

The screenshot shows the 'Online booking' page with more options. The 'Facilities' section is the same as in the first screenshot, with 'Taggart Family Y' selected. In the 'Category' section, 'Classes' is now selected with a radio button, highlighted with a yellow circle. The 'Activities' section now lists several options: 'Boot Camp', 'Core Fit', 'Group Strength Training', 'Hatha Yoga', 'High Intensity Intervals', 'Step', 'Young at Heart Group Strength', and 'Zumba'. The 'Boot Camp' checkbox is checked and highlighted with a yellow circle. At the bottom right, the green 'View Timetable' button is highlighted with a yellow circle.

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On the next page you will see the availability of all those activities. You can chose “today”, “tomorrow” or “select” a specific date. Please note you can only book up to seven days in advance.

Online booking

SEP 06, 2020	SEP 07, 2020	SEP 08, 2020	SEP 09, 2020	SEP 10, 2020	Sep 07, 2020
		8:45 AM CORE FIT \ RENFORCEMENT DU TRONC TAGGART FAMILY Y 7 Spaces	10:00 AM HATHA YOGA TAGGART FAMILY Y 8 Spaces	6:00 PM ZUMBA TAGGART FAMILY Y 8 Spaces	

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Online booking

SEP 06, 2020	SEP 07, 2020	SEP 08, 2020	SEP 09, 2020	SEP 10, 2020	Sep 05, 2020
		7:00 AM WORKOUT SESSION TAGGART FAMILY Y 25 Spaces	8:25 AM WORKOUT SESSION TAGGART FAMILY Y 30 Spaces	9:50 AM WORKOUT SESSION TAGGART FAMILY Y 30 Spaces	
		11:15 AM WORKOUT SESSION TAGGART FAMILY Y 27 Spaces	12:40 PM WORKOUT SESSION TAGGART FAMILY Y 32 Spaces	2:55 PM WORKOUT SESSION TAGGART FAMILY Y 27 Spaces	
		4:20 PM WORKOUT SESSION TAGGART FAMILY Y 29 Spaces	5:45 PM WORKOUT SESSION TAGGART FAMILY Y 25 Spaces		

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Click on the booking you wish (green arrow) and then follow the screens to confirm your booking. At the end you can click “Subscribe” and this can add it to your own Calendar (e.g. Outlook, Google).

Please note that all these bookings are included in your membership so no payment is required.

You will receive a booking confirmation email. Please check your spam folder – just in case.

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You can now view all your bookings by going to the following location.

Click on “My Bookings and Groups”. From the expanded menu, select “View My Bookings”:

The screenshot shows the user interface for the YMCA-YWCA online booking system. At the top, the logo for YMCA-YWCA of the National Capital Region and YMCA-YWCA de la région de la capitale nationale is displayed. On the left, a navigation menu is visible, with "My Bookings and Groups" expanded to show "View My Bookings" (highlighted in red), "View Family Bookings", "View My Groups", and "View Achievements". A yellow arrow points to the "View My Bookings" option. The main content area is titled "View bookings" and shows a list of bookings. Under "Drop in Bookings (1)", there is a booking for a "Workout Session" at the "Individual Conditioning Area (Taggart Family Y)" on "Sep 08, 2020 12:40 PM - 1:55 PM". The booking is marked as "Enrolled" with a calendar icon and a green arrow. A yellow circle with a red 'X' is overlaid on the booking, indicating a cancellation option. Below the booking list, there is a "Waiting List (0)" section with a link to "Click here to view waiting list". At the bottom, there is a section for "Add bookings to your calendar" with a "Subscribe" button.

If you wish to cancel a booking – please click the red circle with the ‘X’ inside and follow the instructions. Please give us as much notice as possible so that we can offer the space to other members. You can also call 343-804-0720.